LinkedIn Profiles: A Checklist
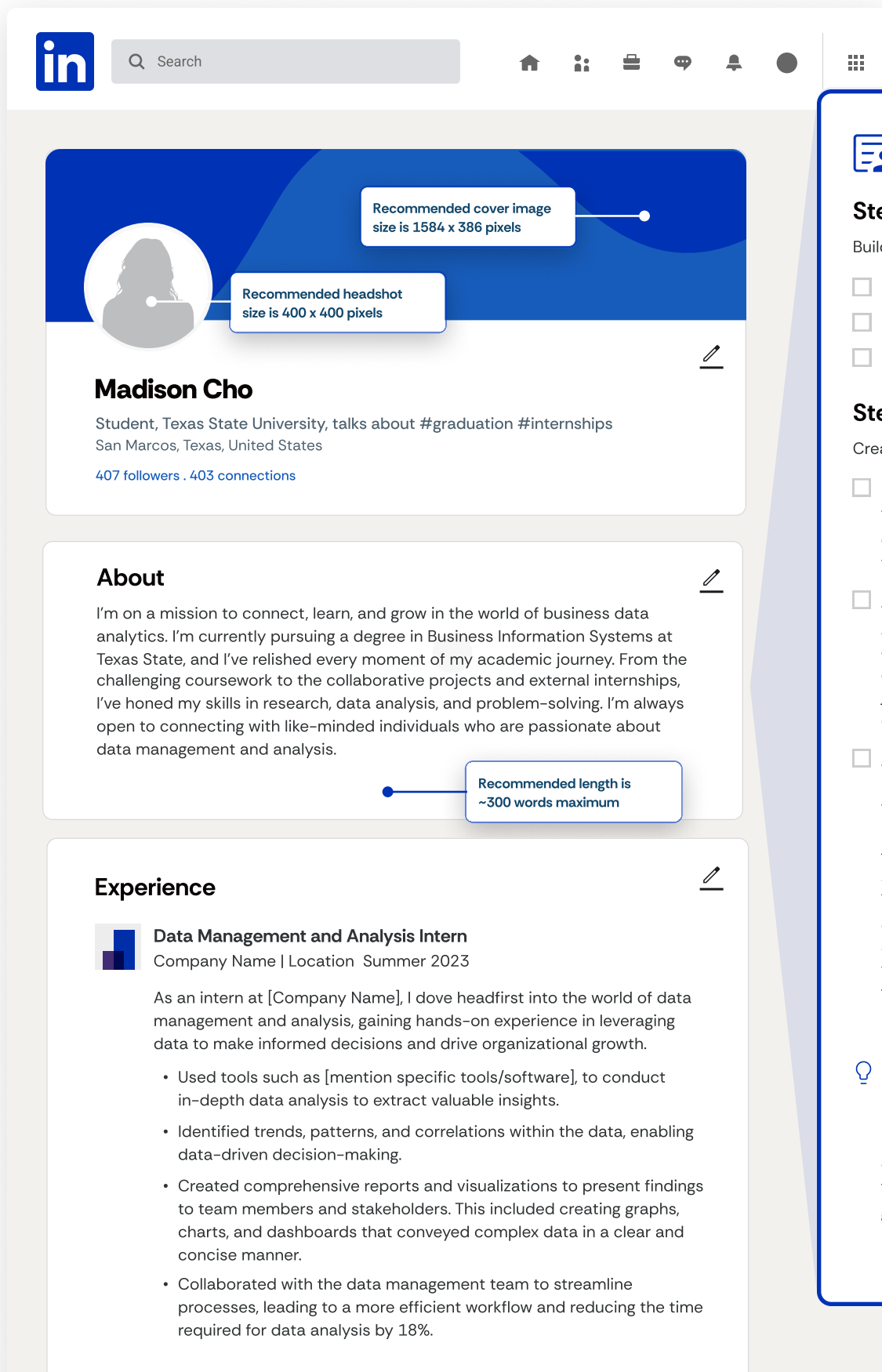
in   Search

Recommended cover image size is 1584 x 386 pixels

Recommended headshot size is 400 x 400 pixels

Madison Cho

Student, Texas State University, talks about #graduation #internships
San Marcos, Texas, United States

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About

I'm on a mission to connect, learn, and grow in the world of business data analytics. I'm currently pursuing a degree in Business Information Systems at Texas State, and I've relished every moment of my academic journey. From the challenging coursework to the collaborative projects and external internships, I've honed my skills in research, data analysis, and problem-solving. I'm always open to connecting with like-minded individuals who are passionate about data management and analysis.

Recommended length is ~300 words maximum

Experience

Data Management and Analysis Intern
Company Name | Location Summer 2023

As an intern at [Company Name], I dove headfirst into the world of data management and analysis, gaining hands-on experience in leveraging data to make informed decisions and drive organizational growth.

- Used tools such as [mention specific tools/software], to conduct in-depth data analysis to extract valuable insights.
- Identified trends, patterns, and correlations within the data, enabling data-driven decision-making.
- Created comprehensive reports and visualizations to present findings to team members and stakeholders. This included creating graphs, charts, and dashboards that conveyed complex data in a clear and concise manner.
- Collaborated with the data management team to streamline processes, leading to a more efficient workflow and reducing the time required for data analysis by 18%.

Step One

Build your LinkedIn profile

☐ Headshot

☐ Cover photo

☐ Bio

Step Two

Create your professional brand

☐ **Posting/sharing content**

Try to post regularly about new experiences, learnings, or news in your field.

☐ **Add internships/jobs**

Adding relevant work experience to your profile outlines your professional journey to potential employers and network connections.

☐ **Add skills, endorsements, and LinkedIn badges**

Take advantage of all of LinkedIn's available functionality. List out relevant skills, software, or tools you use. Taking a skills-quiz will give you a LinkedIn badge for that specific skill. Ask supervisors or team members to endorse you for certain skills.

💡 **Remember!**

Keep your profile up to date. Regularly add new roles, accomplishments, and skills to reflect your ongoing growth and development.